



Pacific Sands Cabana Club
8141 Atlanta Avenue
Huntington Beach, CA 92646
714-536-8091

CLUBHOUSE RENTAL AGREEMENT

A prepaid clean-up/security deposit of \$100 is required to rent the clubhouse, and is refundable providing the facilities are left in satisfactory condition. Mandatory clean-up starts at 9:30 p.m. You and your guests must exit the property by 10:00 p.m. sharp. The rental charge is based on the amount of time you are renting the clubhouse. Monday through Thursday the rental fee is \$25.00 per hour. Friday, Saturday and Sunday the rental fee is \$50.00 per hour. Maximum rental is 4 hours. The Manager and/or the Executive Board must approve of the function in advance prior to the date of the event. This agreement is for the rental of the clubhouse only! **(Excludes pool, deck, tennis courts and barbeque area)** The Executive Board feels this would impose on other members using the grounds.

Name _____

Address _____

Phone # _____ Group, self or other _____

Email _____

Number of Adults _____ Children _____ Hours: to/from _____
(Mandatory information) 9:30 p.m. clean-up

Date required: _____ 2nd choice _____

*Monday-Tuesday-Wednesday-Thursday-Friday-Saturday-Sunday (circle one)

Type of Event _____

Entertainment/Food _____

Signed _____

(The member renting the clubhouse)

Slushies No / Yes What Flavor _____

Machine rental costs \$50.00 and Slushie mix is \$9.00 each flavor.

What flavor? _____ It takes 3 hours to prepare slushies.



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PACIFIC SANDS CABANA CLUB CLEAN-UP/LOCK-UP AGREEMENT

THE CLEAN-UP/SECURITY DEPOSIT IS REFUNDABLE UNDER THE FOLLOWING CONDITIONS:

CLEANING: ALL FACILITIES ARE TO BE CLEANED AS OUTLINED BELOW, **prior to departure from the clubhouse at the end of your event. For evening events, this means that all outlined cleaning must be completed (bathrooms included), the clubhouse must be locked up, and all attendees and vehicles must be off the premises by 10:00 PM at the latest. NO EXCEPTIONS!**

1. **KITCHEN:** All utensils and equipment washed and returned to their proper places.
2. **EQUIPMENT, TABLES, CHAIRS, ETC.** are to be cleaned and returned to proper storage area. Storage area is to be left in an orderly manner.
3. **TRASH** is to be cleaned up and deposited in the gray rolling trash bin located behind the clubhouse. Put clean trash can liners (provided by the Club) in the trash cans.
4. **FLOORS:** Spot mop spills with water only. Mops, buckets and brooms are provided by the Club. (Full floor cleaning, black heel marks, etc. should be left to the maintenance staff.) The cost of this cleaning will be deducted from the clean-up deposit.
5. **BATHROOMS:** Make sure the stalls are clean and orderly, and the countertops are wiped down.

OPENING AND LOCKING UP:

1. When leaving turn off all lights, fans, the radio and make sure coffee pot is switched off.
2. Make sure to check that all doors and windows are locked and wood dowels are in place. Check the large sliding glass doors, kitchen windows, storage room doors, plus the windows and door located on the Atlanta Avenue side of the building.
3. When leaving, make sure everyone has exited the building and the property. Pull on the front door after exiting to make sure it has shut all the way and is locked.

THE CLUB MEMBER RENTING THE CLUBHOUSE MUST BE PRESENT FOR THE ENTIRE USAGE OF CLUB FACILITIES. ALSO, THE CLUB MEMBER IS RESPONSIBLE FOR CLEANING AND LOCKING UP THE CLUBHOUSE.

The next manager on duty following the clubhouse rental WILL INSPECT THE PREMISES TO DETERMINE IF THE CONDITION OF THE PREMISES IS ACCEPTABLE. IF EXTRA CLEANING IS REQUIRED, THE COST WILL BE DEDUCTED FROM THE CLEANING DEPOSIT.

I believe that I have followed all clean-up and lock-up instructions and have left the premises in an acceptable condition.

Date: _____

Signature of Member/Renter